

COMMERCIAL REAL ESTATE BOOT CAMP



August 28, 2012
9:30:00 AM – 5:30 PM

Chadbourne & Parke LLP
30 Rockefeller Plaza
New York, NY

AGENDA

- 9:30 AM Introduction to Commercial Real Estate**
Retail, Mixed-Use, Multifamily and Energy Projects
Speaker: Dianna M. Nixon, Esq., Chadbourne & Parke, LLP
- 9:45 AM Survey**
Public Land Survey System; Metes and Bound Descriptions; Platted Lots; Qualifying Calls; Land Title Surveys And Certification Language; 2011 ALTA/ACSM Land Title Survey Standards and Flood Hazards
Speaker: Glen W. Smith, P.E., P.L.S., Principal-In-Charge, Smith Roberts National Corp.
- 11:45 AM Role of the Paralegal in a Commercial Real Estate Transaction from A to Z – Part I**
Speaker: Mariana Fradman, Senior Legal Assistant, Chadbourne & Parke, LLP
- 12:55 PM Lunch**

- 1:30 PM Title Overview**
Owner's & Leasehold Policies; Encumbrances; Endorsements;
Abstracting and Other title-related issues
Speaker: Zoy Balaskas, Esq. and Michelle Pombo, Esq., First American
Title Insurance Company
- 2:30 PM Zoning**
The Role of Zoning in Real Property Transactions; the Relationship that
Zoning Review has to the ALTA Land Title Survey; Understanding the
Risks Associated with Zoning Noncompliance and Components of a
Zoning Report
Speaker: David Anderson, P.L.S., President of The Planning & Zoning
Resource Corp. (PZR)
- 3:30 PM Document Due Diligence**
Purchase and Sale Agreement: Typical Buyer and Seller Concerns,
Critical Dates; Commercial Leases: Issues, Estoppels/SNDA's/NDA's,
Lease Abstracting
Speaker: Dianna M. Nixon, Esq. and Kirsten Carlson, Esq., Chadbourne
& Parke, LLP
- 4:20 PM Role of the Paralegal in a Commercial Real Estate Transaction
from A to Z – Part II**
Speaker: Mariana Fradman, Senior Legal Assistant, Chadbourne &
Parke, LLP
- 5:20 PM Questions & Answers**

***CLE Credits Availability:**

5 Transitional and Non-Transitional CLE Credits (Pending)

5 CLE NFPA Credits (Pending)

Continental Breakfast Sponsored by New York City Paralegal Association, Inc.

Lunch Sponsored by

**CHADBOURNE
& PARKE LLP**

Registration Costs

	Early Bird Registration Before 8/8/12	Regular Registration 8/9/12 - 8/21/12	Late Registration 8/22/12 - 8/25/12
Member Full Day (includes lunch)	\$50.00	\$60.00	\$70.00
Non-member Full Day (includes lunch)	\$70.00	\$80.00	\$90.00
Attorney Full Day (includes lunch)	\$120.00	\$140.00	\$160.00
Member Half-Day	\$30.00	\$35.00	\$40.00
Non-member Half-Day	\$40.00	\$45.00	\$50.00
Attorney Half-Day	\$65.00	\$75.00	\$85.00

*To receive CLE credit(s) an attendee *must* attend the full session of each topic.

Cancellations & Refunds

For live program, refunds and program credits are available provided cancellation is made in writing and received by the New York City Paralegal Association 48 hours prior to the program. A \$10.00 administrative fee will be charged for all refunds. The cancellation fee will be deducted directly from the refund. For program credits no administrative fee will be charged. Program credits must be used within one year of the original program date. Cancellations must be in writing and emailed to cle@nyc-pa.org with a copy to nycparalegals@gmail.com.

Advance Registration

A \$10.00 walk-in fee will be charged if registration and payment is received in our office later than 12:00 PM on the previous business day of the program. Payment must accompany registration and reservations, except noted, are not accepted. NOTE: If paying by check or money order, send written notification to nycparalegals@gmail.com. If the payment is not received within 48 hours of notification, the reservation will be cancelled. Cash payments are not accepted.

CLE Certificates

*CLE certificates for attending a program will be mailed to attendees. Attendees are responsible for keeping a copy of the CLE certificate for their own records. **An administrative fee of \$10.00 will be charged for replacement CLE certificates.***

All information is subject to change.