



LEGAL PROFESSIONALS CONFERENCE

Wednesday, May 14, 2014

Berkeley College
12 East 41st Street
New York, New York

8:30 AM **Registration and Breakfast (Lower Level)**

9:00 – 9:05 AM **WELCOME REMARKS (Shaun Pilcher, NYCPA President)**

9:10 – 10:10 AM **Breakout Session (*choose one*)**

PARALEGALS ON DEATHROW (Lower Level)

This seminar will discuss legal history of capital punishment in U.S., racial and economic disparities in capital punishment in U.S., legal representation issues and role of paralegals in firms and organizations.

Presenter: Gloria J. Browne-Marshall, an Associate Professor of Constitutional Law at John Jay College and a member of the Gender Studies faculty, Author of:

- "Race, Law, and American Society: 1607 to Present" (Routledge).

- "The Constitution: An African-American Context (Law and Policy Group Press).

- "The Constitution: Major Cases and Conflicts" (Pearson).

ESTATE PLANNING IN A NUTSHELL (Room B405)

In this session, we will discuss role of paralegal in estate planning, including how to compile information, prepare documents, client follow ups, plan maintenance, ancillary services, including, but not limited to POA, Crummey Powers, deed preparations, document review and how to maintain Will file.

Presenter: Jeffrey Greener, Esq., Partner at Trusts, Estates and Taxation Practice Group, Rivkin Radler LLP

10:15 – 11:15 AM Breakout Session (*choose one*)

**THE PARALEGAL'S NEED FOR THE
RIGHT TEAM
(Lower Level)**

In this session, we will be discussing the role paralegals play on the Entertainment Law Team and skills set required to be the great player.

Presenter: Sabrina N. Hannan, Esq.,
Chief Managing Partner of the Law Office
of Sabrina N. Hannam, LLC,
Entertainment and Contracts Law

**ADVANCED ESTATE
ADMINISTRATION FOR PARALEGALS
(Room B405)**

In this session, we will review Testate and Intestate Proceedings, role of the paralegal during the initial client meeting and beyond, tips for the preparation of the probate or administration petition in NYS, contested and litigated probate and administration proceedings and how to wrap up the estate and ancillary proceedings.

Presenter: W. Zehava Schechter, Esq.,
with concentration in practice in real estate law, estate planning, and estate administration, contracts, and business formation and dissolution, a certified New York State *Guardian Ad Litem*, an author, a frequent contributor of newspaper articles on legal issues of note, Coordinator and Instructor, Paralegal Program, Bramson Ort College

**11:25 – 12:25 PM RETRIEVAL AND USE OF DIGITAL EVIDENCE IN
CRIMINAL/NARCOTICS PROSECUTIONS**

This seminar will concentrate on Retrieval and Use of Digital Evidence in Criminal and Narcotics Prosecutions; U.S. Supreme Court Weighs Privacy Rights and Lawyers Confront Practical Issues.

Presenter: Bridget G. Brennan, Special Narcotics Prosecutor for the City of New York

**12:30 – 1:15 PM Key Note Speaker – Bridget G. Brennan, Special
Narcotics Prosecutor for the City of New York; Lunch
and Networking**

**1:15 – 3:15 PM PARALEGAL EDUCATION AND LAW TECHNOLOGY TODAY
Part One: Paralegal Education Today.**

What does it mean to be a successful paralegal today? How can you obtain required knowledge and skill base? Do you need to continue your education? How do you know you are taking the appropriate program and course? How can you determine the qualifications of the instructors? How so you know what employers are looking for? Are you receiving the proper credentials? Is the curriculum current and the training relevant? How do you meet the rising costs of furthering your

education? This session will address and explain the ways to insure that you obtain relevant, current instruction, in a manner and at a cost that is practical and affordable.

Presenter: William J. Mulkeen, J.D., Visiting Lecturer in Paralegals Studies, Criminal Justice and Social Studies at the Community College of Philadelphia

Part Two: TECHNOLOGY IN THE LAW OFFICE –UPDATE

Computer technology is changing the way law offices and court systems perform traditional functions. Almost all of the typewriters that were an integral part of the law office have been replaced by word processing programs that run on computers, tablets and smartphones. The core features of word processing programs have been expanded to allow paperless creation, editing, and transmission and filing of documents with the courts and other government agencies without paper, creating the almost unimaginable, by some older lawyers and judges, the paperless office. The increased ease of electronic transmission of documents and communications has changed the way lawyers, clients and courts work together. The legal profession has become a mobile work force. With the change from hard wired devices to wireless devices has come a new concern for security and confidentiality of data and communication.

Presenter: Thomas F. Goldman, Esq., Professor Emeritus at Bucks County Community College, author of numerous texts including *The Paralegal Professional; Technology in the Law Office; Civil Litigation: Process and Procedure; and Litigation: E-Discovery and Technology.*

3:30 – 4:30 PM

NEGLIGENCE FOR PARALEGALS

In this session, you will overview Torts: Negligence vs. Intentional Torts, elements of negligence and common negligence issues in NYS and the role a paralegal plays in negligence cases.

Presenter: Sol Z. Sokel, Esq., Kelly, Rode & Kelly LLP, an invited guest lawyer on a cable TV program, Today's Verdict, and Adjunct Professor at BramsonOrt College

4:35 – 5:35 PM

A DAY IN THE LIFE OF A PARALEGAL

In this session, we will walk in paralegal's shoes from the morning until the end of the day, what to expect and how to be a successful paralegal.

Presenter: Ellen Schwalb, Paralegal, freelance writer, author, and small business owner

***CLE Credits Availability: 9 CLE Credits Pending**

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