

**New York City Paralegal Association, Inc.**  
**Statement of Interest**  
**2022 Annual Elections**

**Due Date: September 30, 2022**  
**Applicants must attend our General Meeting**  
**on October 3, 2022 at 6:00 pm.**

NAME OF NYCPA MEMBER:  
EMPLOYER:  
DAY PHONE NUMBER:  
EVENING PHONE NUMBER: EMAIL:

**I. To indicate your interest in an Executive Board, Board of Directors or Coordinator/Volunteer position, please check the appropriate box below.**

(See website [www.nyc-pa.org](http://www.nyc-pa.org) for position responsibilities)

**Executive Board positions:**

President.  Treasurer

**Board of Directors positions:**

- Administration & Development Committee Chairperson
- Communication Chairperson
- Events Chairperson
- Paralegal Schools Liaison    ○ Website Chairperson

**Coordinator positions:**

- Benefits    ○ Public Relations    ○ Marketing and Social Media
- International Liaison    ○ Professional Development

**II. Attach your Candidate Statement which should include the following:**

- a. Explain your interest in the position;**
- b. Describe your qualifications for the position;**
- c. List the ideas you will bring to the position.**

**III. Attach your resume.**

**IV. Attach at least one letter of reference.**

**DEADLINE FOR SUBMISSION – September 30, 2022**

**EMAIL TO:** [nycparalegals@gmail.com](mailto:nycparalegals@gmail.com) with a copy to [secretary@nyc-pa.org](mailto:secretary@nyc-pa.org)